

# Adapt-CA Checklist

## Stakeholder Engagement & Partnerships

Maturity Level	Agency Attributes	Value Added
Level 1: Initiation	<ul style="list-style-type: none"> <li><input type="checkbox"/> Opportunistic communication and engagement with community centered around understanding climate risks and identified adaptation priorities</li> <li><input type="checkbox"/> Ad-hoc collaboration with external stakeholders on a project-to-project basis on climate adaptation</li> <li><input type="checkbox"/> Regional adaptation policies have been identified</li> </ul>	<ul style="list-style-type: none"> <li>✓ Relationships with community and external stakeholders are established</li> <li>✓ Community has an increased awareness of key climate risks and adaptation needs</li> <li>✓ Better understanding of regional adaptation policy landscape</li> </ul>
Level 2: Development	<ul style="list-style-type: none"> <li><input type="checkbox"/> Adaptation point person(s) engages with key community audiences on and around climate risks and adaptation at a few planned events</li> <li><input type="checkbox"/> Community's adaptation priorities identified</li> <li><input type="checkbox"/> Initial climate change communication/engagement training, including skill building around climate skepticism and other engagement challenges</li> <li><input type="checkbox"/> Understanding of external partners' skills, resources, and work on climate risks and adaptation</li> <li><input type="checkbox"/> Occasional collaboration with external stakeholders on a project-to-project basis</li> <li><input type="checkbox"/> Ad-hoc attempts to influence external policy around community-wide or regional climate risks and resilience</li> </ul>	<ul style="list-style-type: none"> <li>✓ Community adaptation priorities can be taken into account in agency adaptation efforts</li> <li>✓ Staff are able to enhance community's understanding of climate change and climate impacts, and overcome common obstacles to community engagement</li> <li>✓ Better understanding of opportunities to collaborate with and leverage skills of external partners</li> </ul>
Level 3: Standardization	<ul style="list-style-type: none"> <li><input type="checkbox"/> Regular, timely, and effective engagement with relevant community audiences, implementing the initial engagement plan and responding to emerging engagement needs and opportunities</li> <li><input type="checkbox"/> Public engagement efforts are staffed with several skilled climate communicators and facilitators</li> <li><input type="checkbox"/> Consistent collaboration and relationships established with external stakeholders</li> <li><input type="checkbox"/> Adaptation goals aligned and adaptation roles relative to external stakeholders defined and documented</li> <li><input type="checkbox"/> Formal mechanisms established to influence external policy around community-wide or regional climate risks and resilience</li> </ul>	<ul style="list-style-type: none"> <li>✓ Community consistently feels involved and invested in agency adaptation efforts</li> <li>✓ Ability to deploy team of staff to communicate to public about climate risks and adaptation</li> <li>✓ Adaptation is advanced on a regional level</li> <li>✓ Relationships with external stakeholders are clear and formalized</li> <li>✓ Ability to influence external policy on climate risks and adaptation is increased</li> </ul>
Level 4: Optimization	<ul style="list-style-type: none"> <li><input type="checkbox"/> Pro-active engagement with community audiences</li> <li><input type="checkbox"/> Engagement activities are frequently assessed as to the achievement of engagement goals, regularly reviewed and fed back into community engagement process and other adaptation planning processes to ensure ongoing improvement</li> <li><input type="checkbox"/> Conflict resolution process that is established and continuously improved</li> <li><input type="checkbox"/> Formal partnerships with external stakeholders</li> <li><input type="checkbox"/> Effective, formalized mechanism(s) for influencing policy</li> <li><input type="checkbox"/> Adaptation efforts coordinated with external stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>✓ Community is consistently aware of agency adaptation progress</li> <li>✓ Conflict is managed in an effective manner</li> <li>✓ Partnerships with external stakeholders are institutionalized and resilient to staffing and leadership changes</li> <li>✓ External policy can be influenced</li> </ul>