

Adapt-CA Checklist

Stakeholder Engagement & Partnerships

Maturity Level	Agency Attributes	Value Added
Level 1: Initiation	<ul style="list-style-type: none"> <input type="checkbox"/> Opportunistic communication and engagement with community to build basic understanding of climate risks and identification of high-level adaptation priorities <input type="checkbox"/> Ad-hoc collaboration with external stakeholders on a project-to-project basis on climate adaptation <input type="checkbox"/> Awareness of regional adaptation policies 	<ul style="list-style-type: none"> ✓ Relationships with community and external stakeholders are established ✓ Community has an increased awareness of key climate risks and adaptation concerns ✓ Agency is beginning a process to share risks with community ✓ Initial understanding of regional adaptation policy landscape
Level 2: Development	<ul style="list-style-type: none"> <input type="checkbox"/> Adaptation point person(s) engages with key community audiences regarding climate risks and adaptation at a few planned events <input type="checkbox"/> More detailed community adaptation priorities identified <input type="checkbox"/> Initial climate change communication/engagement training provided, including skill building around climate skepticism and other engagement challenges <input type="checkbox"/> Broad understanding of external partners' skills, resources, and work on climate risks and adaptation <input type="checkbox"/> Occasional collaboration with external stakeholders on a project-to-project basis <input type="checkbox"/> Ad-hoc attempts to engage in external policy around community-wide or regional climate risks and resilience 	<ul style="list-style-type: none"> ✓ Community adaptation priorities can begin to be taken into account in agency adaptation efforts ✓ Staff are able to deepen community's understanding of climate change risks, potential impacts, and can share initial response strategies in order to overcome common obstacles to community engagement ✓ Staff has a better understanding of opportunities to collaborate with and leverage skills of external partners and begins to be part of regional conversations for shared initiatives
Level 3: Standardization	<ul style="list-style-type: none"> <input type="checkbox"/> Regular, timely, and effective engagement with relevant community audiences, implementing the initial engagement plan and responding to emerging engagement needs and opportunities <input type="checkbox"/> Staff involved in public engagement efforts are skilled climate communicators and facilitators <input type="checkbox"/> Consistent collaboration and relationships established with external stakeholders around shared risks, high-priority policies, and opportunities <input type="checkbox"/> Shared adaptation goals aligned and common adaptation roles are defined and documented <input type="checkbox"/> Formal mechanisms established to engage in external policy development around community-wide, regional, or sector climate risks and resilience as well as response strategies including finance, legal, and implementation 	<ul style="list-style-type: none"> ✓ Community consistently feels involved and invested in agency adaptation efforts ✓ Agency is effective in sharing relevant and up-to-date climate risk and response information with the community ✓ The burden of some aspects of adaptation understanding and response efforts is shared on a regional level ✓ Relationships with external stakeholders are clear and formalized to ensure effective utilization at the project or program level ✓ Agency has a strong voice in external policy on climate risks and adaptation responses
Level 4: Optimization	<ul style="list-style-type: none"> <input type="checkbox"/> On-going proactive engagement with community audiences on climate risks and response strategies <input type="checkbox"/> Engagement activities are frequently assessed as to the achievement of engagement goals, regularly reviewed and fed back into general community engagement process (including conflict resolution process) and other adaptation planning processes to ensure ongoing improvement <input type="checkbox"/> Formal partnerships with external stakeholders are established at a variety of levels (local, regional, state, NGO, academic) for a variety of purposes (e.g. policy, planning, finance) <input type="checkbox"/> Effective, formalized mechanism(s) for influencing policy at the regional or state level <input type="checkbox"/> Adaptation efforts coordinated with external stakeholders (both peer agencies and technical stakeholders) <input type="checkbox"/> Adaptive management is applied to foster flexibility, innovation, and partnership network growth 	<ul style="list-style-type: none"> ✓ Community is very aware of risks for the short and long term, of agency adaptation progress, and how the response of the agency reflects and responds to community priorities ✓ Engagement is transparent, equitable, and robust and any conflicts are managed in an effective manner that builds engagement in adaptation efforts as opposed to creating barriers ✓ Partnerships with external stakeholders are institutionalized and resilient to staffing and leadership changes ✓ External policy can be influenced